

**ENGINEERING CHANGE NOTICE**  
**DART AEROSPACE LTD**

Date:	18.12.06	Job No.:		ADR Yes/No:	N	ADR Date:		ECN #:	18- 859
Product No.:	D350-591			Created By:	MG	Approved By:	ND		
Product Name:	Heli-Access Step			Checked By:	ND				

**Reason for Change:**

New Design Change Approval from Japan to add aircraft mod AS355N

**Documents Released:**

Release of Japan STC STC-88-2-TYO dated March 31, 2017

IF APPLICABLE:    NCR: \_\_\_\_\_    PAR: \_\_\_\_\_    CAR: \_\_\_\_\_    CIR: \_\_\_\_\_    URF: \_\_\_\_\_

PAPERWORK UPDATE



PARTS MUST COMPLY



PREVIOUS PARTS SATISFACTORY



#	Quality Assurance / Customer Support Actions	Reqd	Resp	Notes	Complete
1	Notify Previous Customers	Y	JR	See attached	met. 19.05.31
2	Notify Airbus	N			
3	Notify Leonardo	N			
4	Manufacturing Licensing Agreement Update	N			

#	Engineering Actions	Reqd	Resp	Notes	Complete
5	Required Documents/Drawings/Item ID's Under Review (URF)	N			
6	Update Master Document List (MDL)	N			
7	Update Document Record (DR)	N			
8	Update Product Compatability Matrix	N			
9	Notify TC / FAA of Change (eg. ICA, 8110-3)	N			
10		N			

#	Document Control Actions	Reqd	Resp	Notes	Complete
11	Move / Update Electronic Files / Design Journal	N			
12	Update Product Specification Files (Bluefiles)	Y	MG		met. 18.12.07
13	Update Approved/Preliminary Dwg PDF Files	N			
14	Update Product Development Summary (STC applications)	Y	MG		met. 18.12.07
15	Update QSI 021 (TC/FAA STC) and/or STC Approval List	Y	MG		met. 18.12.07
16	Create/Update Parts / STC Database	Y	MG		met. 18.12.07
17	Update / Verify Authorized Release Certificate Database	Y	MG		met. 18.12.07
18	Create / Update Change Record Form / Item Card Database	N			
19	Create / Update Packaging Process Plan (PPP)	N			
20	Red Decals required on Packaging Process Plan (PPP)?	N			
21	Update Controlled Supplier Documents (Qpulse) Database	N			
22	Update Grey Project Binder / Electronic Project Folder	Y	MG		met. 18.12.07
23	Update D-Part / M-Drawing / DSI / DEO Master Binders	N			
24	Update "Royalty Paid to" attribute (Parts sold under Dart USA STC's)	N			
25					

**Description / Action:**

Update paperwork on all parts in stock

ECN Verified & Complete:

*47*

Date:

19/7/12

## Michelle GagnonDonovan

---

**From:** Eric Lalande  
**Sent:** Friday, May 31, 2019 10:44 AM  
**To:** Michelle GagnonDonovan  
**Subject:** RE: ECN Follow ups

Hi Michelle,

All done.

Eric

---

**From:** Michelle GagnonDonovan <mgagnondonovan@dartaero.com>  
**Sent:** Friday, May 31, 2019 10:05 AM  
**To:** Eric Lalande <elalande@dartaero.com>  
**Subject:** RE: ECN Follow ups

No, they are not released yet, they are awaiting confirmation of customer notification.

**Michelle Gagnon-Donovan**  
*Document Controller*

DART AEROSPACE  
T 1 613 632-5300 > 251

[www.dartaerospace.com](http://www.dartaerospace.com)



---

**From:** Eric Lalande <elalande@dartaero.com>  
**Sent:** Friday, May 31, 2019 10:04 AM  
**To:** Michelle GagnonDonovan <mgagnondonovan@dartaero.com>  
**Subject:** RE: ECN Follow ups

Are they released? I can't find them in the folder !!!